# 1.80 Branch Weekly Reports

A weekly report emailed called the Branch Weekly Summary is sent to each branch every Tuesday or accessed via the RWA portal. This report presents key performance data and highlights potential compliance issues. Below is a breakdown of the report contents:

## Performance Data

- Dispensed Items by Day  
- Items Growth  
- Patient Growth  
- Patient Information Quality  
- New Patients  
- EPSR2 Potential Repeats  
- Unclaimed EPSR2 Scripts  
- ERD & CD Scripts  
- Emergency Scripts  
- Nominations Summary

## Potential Compliance Issues

- Expiring EPSR2 Scripts  
- Expiring ERD & CD Scripts  
- Expensive Items not yet claimed (labelled in the last 30 days with an item value of £100 or more)  
- Special Items not yet claimed (labelled in the last 30 days)  
- Expiring Emergency Scripts  
- Claimed and Unclaimed HRT Scripts for the Previous Week  
- Top Original Owings and Outstanding Items

## Patient Insights

- Top Patients Dispensed Last Week with Missing NHS or Contact Telephone Number  
- Hypertension: Patients Due for Service in the Next 7 Days  
- Contraception: Patients Identified as Due/Overdue  
- Overdue Patients Based on Their Average Dispensing Cycle